

**The Missouri Quarter Horse Association
Handbook, History, and Bylaws**

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Forward

The Missouri Quarter Horse Association had its beginning in the early 1950s. It was during this time a state organization, then known as the Missouri Quarter Horse Breeders Association, was formed. Its president, Bob Sutherland, led its 15 (more or less) members in their meetings at the old American Royal Building in Kansas City. At a later date, the name was changed to Missouri Quarter Horse Association.

The Association sanctions AQHA-approved shows each year giving its membership the opportunity to compete for MQHA year-end awards and AQHA points.

Periodic meetings of the officers and board of directors are held each year for the purpose of conducting Association business. Each year the annual meeting of the general membership and the election of officers are held during the Association convention. An award banquet is also part of the convention and includes the presentation of year-end awards.

The Missouri Quarter Horse Association is an official affiliate of the American Quarter Horse Association (AQHA) and operates under an affiliation agreement dated 1996. Three divisions operate under MQHA's umbrella: An open division, amateur division, and youth division. The Missouri Quarter Horse Association is an organization that is led by, served by, and with participation of those who either have, enjoy, or love American Quarter Horses. The Association offers a special bond of friendship to all within.

The Missouri Quarter Horse Association Handbook

First edition, January 1, 1988
Second edition, January 1, 1991
Third edition, January 1, 1993
Fourth edition, April 1, 1995
Fifth edition, November 1, 1998
Sixth edition, January 1, 2003
Seventh edition, January 1, 2006
Eighth edition, January 1, 2007
Ninth edition, January 1, 2010
Tenth edition, January 24, 2014
Eleventh edition, February 8, 2015
Twelfth edition, April 24, 2016
Thirteenth edition, August 26, 2017

**History of The Missouri Quarter Horse Association
Submitted by Cookie Stude, Past President MQHA**

In 1953 the original Missouri Quarter Horse Association was formed. This occurred at the Missouri State Fairgrounds following a registered show that was held at the Fairgrounds.

R.Q. Sutherland instigated the show and also the forming of the Association at that time was called Missouri Quarter Horse Association, and some referred to it as the Missouri Quarter Horse Breeders Association. Sutherland was elected president and served as president for several terms. Some of the other presidents that served were Roy Williams, possibly Dr. Byland, and Bill McWilliams. The last functioning president of the original association was Bill McWilliams. It seemed that an election was held with the election of Sutherland again, but he declined because requests for the Association records from prior officers were not produced.

Charles Dowdy and some of the other members were very disturbed that they didn't have a functioning association. So after considerable discussion, and with the help of Homer Feaster, as well as others, a meeting was called in the spring of 1962.

Dowdy chaired the meeting, and with the consensus of those present, it was voted to disband the old association and form a new one. This was done in order to limit any liability from the prior association, plus everyone was ready to move forward. The new association was named The Missouri Quarter Horse Association.

Dowdy had his attorney take care of the Articles of Incorporation. The Bylaws were approved and annual dues were set at \$10.00 per adult.

It was necessary to have extra money for prior association debts, so in order to do this, Dowdy and some others subscribed to life memberships of \$100.00 per individual.

Charles Dowdy was elected the first President and served for two or three terms. He was succeeded by Dr. A.D. Allen.

The first officers and directors of The Missouri Quarter Horse Association were as follows:

Officers:

Charles Dowdy, President	Calhoun, Missouri
Roy L. Williams, Vice President	Lone Jack, Missouri
Homer Feaster, Secretary	Windsor, Missouri

Directors:

Harold Bowen	Williamsburg, Missouri
Kenneth Gabriel	Butler, Missouri
Kenneth Eads	Butler, Missouri
Sam Clayman	Kansas City, Missouri
Tom Manion	Houston, Missouri
Dr. B.F. Byland	Maryville, Missouri
Bob Dickey	Lee's Summit, Missouri
Jesse Rayfield	Ellington, Missouri
George Williams	Bolivar, Missouri
Peter Denslow	Kirksville, Missouri

The Missouri Quarter Horse Association held its first Quarter Horse sale on September 8, 1962, at the Missouri State Fairgrounds Coliseum. It was called The Missouri Royal Quarter Horse Sale. All of the above officers and directors were on the show committee. The sale auctioneer was Col. Ike Hamilton from West Monroe, Louisiana. The ring men were Henry King from The Quarter Horse Journal in Amarillo, Texas; Jim Diekrieger from Jefferson City, Missouri; and Smithy Preston from Greenfield, Missouri. The sale clerk was Frank Zahringer, and the

veterinarians were Dr. A.D. Allen and Dr. William Stuart. The show brochure included the following: “The Association is sponsoring this sale in the belief that it will become an annual sale and one that will be of benefit to its members and to the buying public.”

Significant changes have occurred since the beginning, and thanks to dedicated individuals like Charles Dowdy, our Association has become one of the American Quarter Horse Association’s strongest affiliates. We have been honored to have a president of the American Quarter Horse Association, Jim Shoemake from St Louis, as well as several committee chairmen and committee members representing Missouri at the American Quarter Horse Association.

Special recognition and appreciation is given for the handwritten copy of the historian accounts by Charle Dowdy, first president of The Missouri Quarter Horse Association, and the verbal assistance of LaRue Sauers; AQHA Honorary Vice President, MQHA Past President, and past AQHA National Director.

**The Missouri Quarter Horse Association
Past Presidents**

<u>Year</u>	<u>Name</u>	<u>Year</u>	<u>Name</u>
1962	Charles Dowdy	1990	Loren Keen
1963	Charles Dowdy	1991	Robbie Rainer
1964	Charles Dowdy	1992	Paul Lindsey
1965	Dr. A.D. Allen	1993	Dr. Jim Bob Long
1966	Roy Williams	1994	Jon Barry
1967	Dr. B.F. Byland	1995	Ed Phillips
1968	Nolan Hutcheson	1996	Mike Swain
1969	Ray Acker	1997	Robbie Rainer
1970	Kraft Vohsen	1998	Greg DeMint
1971	Keith Peterson	1999	Greg DeMint
1972	LaRue Sauers	2000	Cookie Stude
1973	Melvin Douglas	2001	David McElwain
1974	Allen Davis	2002	Kendra Weis
1975	Melvin Douglas	2003	Mike Glascock
1976	William ‘Bill’ Slempp	2004	Sandy Huebner
1977	Jerry Graham	2005	J.D. Roach
1978	Tom Gregerson	2006	Tom Downing
1979	Dr. Thomas Fischer	2007	Paul Zink
1980	Wayne Wilson	2008	Russ Gardner
1981	Leonard Lorch	2009	Dr. Pam Downing
1982	Leonard Lorch	2010	Mike Murphy
1983	Bill Whitacre	2011	Denny Deischer
1984	Dewey McCreary	2012	Debbie Uehling
1985	Frank Childers	2013	Michelle Forness
1986	Dr. C.E. Mueller	2014	Sarah Shoemake Doles
1987	Steve Lyons	2015	Joe Eddy
1988	Jim Shoemake	2016	Joe Eddy
1989	Homer Stude	2017	Kendra Weis

**The Missouri Quarter Horse Association
Hall of Fame Inductees**

<u>Year</u>	<u>Member</u>
2006	LaRue & Dorothy Sauers
2007	William 'Bill' Slemph
2008	Charles Franklin Dowdy
2009	Thomas 'Tom' Gregerson
2010	Steve Lyons
2010	Dr. Benjamin Frank Byland
2011	Jim Shoemake
2011	Leonard (LJ) & Claudine Lorch
2012	Homer & Cookie Stude
2012	Jerry Graham
2013	William 'Bill' & Betty Crouch
2013	Paul S. Jr. & Kristin Lindsey
2013	Dr Ray & Ann Murphy
2014	Robbie Rainer
2014	Kaye Wright
2014	Konnie Brooks
2015	Fischer Family
2015	DeMint Family
2016	Tom & Pam Downing
2017	Carl & Shirley Gastineau
2017	Mike & Jeanie Swain

<u>Year</u>	<u>Horse</u>
2009	Van Decka (The Johnson Family)
2012	Jack Henry (The Meadows Family)
2013	Chocolate For Sure (Dr Ray & Ann Murphy)
2015	Impressive
2016	Tillie Sheik

Mission Statement

It is the mission of The Missouri Quarter Horse Association to:

- Promote and support the equine industry in the State of Missouri, and more specifically to
- Provide beneficial services and activities for its members and encourage American Quarter Horse ownership and participation, and to further
- Generate growth of MQHA membership and increase public awareness via marketing, promotion, advertising, and publicity of the American Quarter Horse, and further to
- Participate in such charitable and philanthropic activities deemed appropriate which would be directed at ensuring participation in equine activities by anyone, regardless of physical or financial ability.

The Missouri Quarter Horse Association
Bylaws

ARTICLE I

Name and Purpose

Section 1: Name. The name of the Association shall be The Missouri Quarter Horse Association (the Association or MQHA).

Section 2: Purpose. The intent and purpose of the Association shall be to promote the active interest of the American Quarter Horse in Missouri by shows, races, or other means, and also to promote and encourage high quality facilities as well as advertising the State of Missouri as a Quarter Horse breeding center.

ARTICLE II

Relationship to Parent Association

All of the activities and participation of the Association shall be in direct harmony and in accordance with the policies, rules, and regulations of the American Quarter Horse Association (AQHA).

ARTICLE III

Membership

Section 1: Eligibility. Membership in the Association shall be open to any responsible person, family, partnership, or corporation within or without the State of Missouri, and specific membership shall consist of one of the following: (A) Open Individual Membership; (B) Amateur Individual Membership (difference between Amateur Individual Membership dues and Open Individual Membership dues designated to Missouri Amateur Association); (C) Open Family Membership (two immediate family members); (D) Amateur Family Membership (two immediate family members); (E) Mixed Family Membership (two immediate family members - one open member and one amateur member); (F) Youth Individual Membership, and shall conform to, and be consistent with the rules and regulations of the AQHA Handbook.

Section 2: Dues and Voting. The Board of Directors (the Board) of the Association shall fix the annual dues of the Association from time to time. Voting in the Association shall be as follows: (A) a person holding an individual membership (open) shall be entitled to one vote; (B) a family membership shall be entitled to two votes, one for each individual, immediate family member holding a membership under the family membership entitlement; (C) a corporate membership shall be entitled to one vote; and (D) a partnership membership shall be entitled to one vote.

Section 3: Nonpayment. Nonpayment of dues within thirty (30) days of the start of the current fiscal year shall automatically forfeit membership and all privileges attached and belonging thereto. When there are no objections, paying up in full may reinstate a member in arrears.

Section 4: Subject to Rules. Any member of the Association becomes subject to Rules, Regulations, and Bylaws of the Association current or hereinafter adopted, and shall be subject to expulsion and/or penalties from this organization as provided and stipulated in these Bylaws.

Section 5: Causes for Expulsion. The following shall be cause for expulsion or penalties of any individual, partnership, or corporation from the Association when proof and evidence of commission has been established by evidence satisfactory to the Board of Directors of the Association.

A. To knowingly and willfully misrepresent in any entity an animal sold at either public or private treaty, or exhibited in state- or AQHA-approved show or race.

B. To knowingly and willfully sell a barren or non-breeding animal without making statement prior to sale.

C. The Association automatically expels any member expelled by AQHA.

D. To knowingly and willfully violate any AQHA rule or law.

Section 6: Public Hearing. Any person, partnership, or corporation holding membership in the Association having cause or any other acts or practices deemed to causes for expulsion from the Association shall be entitled to a full, fair, and impartial public hearing before the Board of Directors of the Association.

Section 7: Procedure. All charges shall be submitted in writing, signed by the accuser(s), to the President of the Association. The Board of Directors shall review said charges within ten (10) days of receipt by the President of the Association of the written charges. After said review, a copy of said charges shall be forwarded to the individual charged within one week of said review. A hearing shall then be held within thirty (30) days after the individual charges have been made, where the accused shall be confronted by said accuser(s) and permitted to examine any and all evidence offered in support of the charges against the accused, and thereby be given full opportunity to refute such evidence.

Section 8: Expulsion. Upon being found guilty from evidence as charged and worthy of expulsion, the accused shall immediately be expelled, and, in course, public notice of such expulsion be given in such manner as deemed necessary by the Board of Directors.

Section 9: Reinstatement. Any expelled member may be reinstated with the approval of the Board of Directors.

Section 10: Suspension. Any member may be suspended and denied privileges of MQHA for failure to pay when due any obligation owing to MQHA, including but not limited to advertisements, support of shows (ie. sponsorships, buckles), etc., provided that ninety (90) days before this action written notice of the account due and the intention to suspend or withhold privileges of MQHA be mailed to such member. Any suspension and denial of privileges under this Section shall terminated upon full payment of the obligation due MQHA.

ARTICLE IV

Directors

Section 1: Members. The Board of Directors shall consist of the President, President Elect, Vice President, and eighteen (18) State Directors; twelve (12) elected at large and six (6) of which come from six (6) districts; one (1) from each district.

Section 2: Honorary Directors. All past presidents of the Association and all honorary officers of AQHA are considered Honorary Directors and will have a vote at Directors' meetings as long as they are active members in good standing with the Association and will be notified of all Board of Directors meetings.

Section 3: At-Large Terms. The twelve (12) State Directors-at-Large shall hold office for a term of three (3) years with four (4) members elected each year.

Section 4: No two (2) Directors from the same district shall be from the same immediate family, with exceptions of family members with a membership of good standing of past presidents, present MQHA Officers, and National Directors. Nor may two (2) Directors from the same immediate family sit on the Board of Directors, or the Executive Committee.

Section 5: Method of Selection of District Directors. For the purpose of electing Directors, the state shall be divided into the six (6) following districts, elected District Directors shall hold office for a term of one (1) year, with six (6) Directors elected each year beginning in 2015, or earlier if an existing position becomes open.

- A. District 1 (Northwest) bounded on west and north by the state border, on the east by State Route 5, and on the south by US Route 40 (I-70).
- B. District 2 (Northeast) bounded on north and east by the state border, on the south by US Route 40 (I-70), I-70 to Wentzville, then US Route 40 to the state line, and on the west by State Highway 5.
- C. District 3 (West Central) bounded on the north by US Route 40 (I-70), on the east by State Route 5, on the south by Routes 32 and 54, with Lebanon as a hub, thence west to the state line, the west border being the state border.
- D. District 4 (East Central) bounded on the west by State Route 5 on the north by US Route 32, from Lebanon to Salem, and Route 72 east 6 to Cape Girardeau.
- E. District 5 (Southwest) bounded on the south and west by the state border, on the north by line following US Route 54 to State Route 32 to Lebanon, and on the east by State Route 5.
- F. District 6 (Southeast) bounded on the north by line from Lebanon to Cape Girardeau along State Routes 32 and 72, on the east and south by the state borders, and on the west by State Route 5.

Section 6: National Directors. National Directors are to be nominated annually to comply with the requirements of the American Quarter Horse Association and their names submitted to the American Quarter Horse Association Credentials Committee. Any AQHA member in good standing for three (3) consecutive calendar years previous to nomination is eligible to serve as a National Director for an elected term of one (1) year. As an AQHA affiliate, MQHA is invited to send nominations for Directions to AQHA; however, the final recommendation for National Directors is made to AQHA's membership during the report of the AQHA Nominations and Credentials Committee, subject to an affirmative vote by the AQHA membership in attendance at the AQHA annual convention.

Five (5) persons, or number as established by AQHA, shall be elected by the Board of Directors of the Missouri Quarter Horse Association to be recommended to the American Quarter Horse Association to be named National Directors of the American Quarter Horse Association.

The nomination process begins with the submission of a properly completed Director's application, accompanied by a photograph, to MQHA's Executive Director at the MQHA office by December 1st of the current year preceding the MQHA annual meeting. Current National Directors seeking re-election are exempt from this procedure. The Executive Director then presents applications to MQHA's Nominating Committee by December 15th for review and selection of candidates. During MQHA's Board of Directors meeting preceding the annual meeting, the Nominating Committee chairperson presents the slate of of nominations for National Directors, followed by the President's call for nominations from the floor. Any such nominees must have previously submitted their applications prior to December 1st for consideration by the Nominating Committee. Nominees from the floor for a Director's position are received to oppose another nominated person, and not in opposition to the total slate of Directors presented by the Nominating Committee. Should nominations occur from the floor, a vote will be taken among MQHA Directors present to decide the person to be presented to AQHA for consideration as a National Director.

All active National Directors will serve and will have voting privileges as directors of the Missouri Quarter horse Association during their active term. National Directors and spouses must be MQHA members and AQHA members.

Section 7: Missed Meetings. If a Director misses two (2) meetings in succession without a legitimate reason, he/she will be dropped as a Director and will be replaced at the annual meeting. Reason for absence from a scheduled meeting must be communicated to the President or Executive Director prior to the meeting date for the absence to be considered excused.

Section 8: Automatic Termination: Nonpayment of dues of any Officer or Director within thirty (30) days of the start of the current fiscal year will automatically terminate his/her term of office, and the Board of Directors will appoint a replacement at the annual meeting.

Section 9: Meeting Notice. Notices of Board of Directors meetings shall be made by regular mail and/or email at least three (3) weeks prior to the meetings.

Section 10: Meetings. There shall be at least four (4) meetings of the Board of Directors annually, no more than two (2) of which will be in connection with or at the same time and place as a MQHA-sponsored event. The President shall designate the meeting dates. Notice of meetings shall be sent by regular mail and/or email at least three (3) weeks prior to the meeting, with the exception of the Board of Directors meeting held at the annual meeting. The President may call special meetings of the Board of Directors, or any six (6) members of the Board of Directors may call a special meeting, at any time or place, with a one-week notice. Up to two (2) of the minimum of four (4) meetings of the Board of Directors held annually may be conference call meetings. Any specially called meetings may be conference call meetings.

Section 11: Quorum. Quorum at any Board of Directors' meeting shall be a majority of Directors present after notice. A majority of such quorum shall decide any question that comes before the meeting, and the membership status shall be checked prior to voting by the MQHA Executive Director.

Section 12: Adjournments. All Board of Directors' meetings may be adjourned from day to day, or from time to time, until a quorum appears. The order of business, however, must be the same as for a membership meeting.

Section 13: Succession. All Directors shall hold office until their successors are duly elected or qualified. Any Director may succeed himself/herself, if duly elected.

Section 14: Approval of Expenditures. The Board of Directors, must approve any expenditure in excess of \$200.00 not provided for or in the existing budget. The President may approve one-time expenditures of up to \$200.00 not included in the budget. All expenditures not included in the annual budget must receive prior Board of Directors' approval. Members spending money in excess of \$200.00 for expenditures not included in the budget without receiving prior approval will be responsible for such expenses.

Section 15: Contracts for Goods or Services. The Board of Directors, or the majority of Board members present at any duly called Board meeting, must approve any contract for goods or services in excess of \$300.00. Copies of submitted bids are to be kept on file with related meeting minutes. In addition, all Board-approved contracts must be signed by either the President, or President-Elect, and submitted to MQHA's office, in a timely manner, to be kept on file.

Section 16: MQHA Property. No equipment, computers, software, etc. purchased by MQHA may be used for any non-MQHA purpose unless approved by the Board of Directors, and MQHA is compensated accordingly.

Section 17: Conflict of Interest. Members assuming leadership positions within MQHA should at all times act in the best interest of MQHA and not for their own personal gain. Any member receiving monetary compensation from the Association should stand down from any voting involving or impacting personal gain.

ARTICLE V

Officers

Section 1: Association Officers. The Officers of the Association shall consist of a President, President-Elect, Vice President, and Treasurer. Any Officer must be a resident of the State of Missouri. the President and President-Elect must have been previous members of the Board of Directors.

Section 2: Election of Officers. The President, President-Elect, Vice President, and Treasurer shall be elected, or re-elected, by a majority vote of the members at the annual meeting.

Section 3: Executive Committee. The Executive Committee shall consist of the MQHA Officers, the immediate past President, and other appointments as made by the current President. The President shall appoint four (4) Directors to the Executive Committee, who he/she may consult with as needed in carrying out the business of the Association. Also, the President, in addition to the four (4) Directors described herein, may appoint up to four (4) past Presidents of the Missouri Quarter Horse Association to the Executive Committee. The President-Elect shall be chairperson of said committee, and in no event ever shall the Executive Committee consist of fewer than nine (9) members.

Section 4: Vacancy. Should a vacancy in any office occur, the Executive Committee shall recommend a replacement to be voted upon by the Board of Directors at a subsequent meeting of the Board of Directors.

Section 5: Duties of Officers. The President shall preside at all regular and special meetings and perform such other duties usually attached to the office. The President shall conduct all meetings according to parliamentary procedures. The President-Elect shall perform all duties of the President when the President is absent from any meeting. The Vice President shall be responsible for all activities and support all committee chairpersons. The Executive Director shall be responsible for implementing all Association activities, subject to the authority of the Board of Directors and may be bonded at the expense of the Association with a certified annual audit.

Section 6: Special Appointee. The President shall have the right to appoint a reporter with the approval of the Board of Directors. The Reporter is not an officer of MQHA.

ARTICLE VI

Annual Meeting

Section 1: Meeting Called. The annual meeting of the Association shall be called for the election of Officers, the election of Directors where vacancies exist, and the transaction of other business which shall come before it. In case of the President's refusal to call an annual meeting, and six (6) members of the Board of Directors shall call the annual meeting.

Section 2: Notice. At least twenty-one (21) days' notice of the annual meeting shall be given each member in good standing. This notice will be given with a written notice or email.

Section 3: Eligibility to Vote. To vote at the annual meeting, eligible members must be in good standing by November 1st prior to the annual meeting.

Section 4: Order of Business: The order of business at any meeting, either annual or called, must be (A) calling of the roll, (B) disposal of the minutes, (C) financial report, (D) reports of officers and committee chairpersons, (E) unfinished business, (F) new business, (G) election of Officer and Directors, if any, and (H) adjournment.

ARTICLE VII

Committees

Section 1. Presidential Appointments. The President shall appoint the following committees and committee chairpersons, and any other committees deemed necessary by the President and/or Board of Directors: (A) Budget, (B) Convention, (C) Corporate Sponsorships, (D) Executive, (E) Futurity, (F) Hall of Fame, (G) Handbook, (H) Memberships, (I) Missouri Amateurs, (J) Nominating, (K) Professional Horsemen, (L) Publication/Marketing, (M) Seminars/Special Events, (N) Shows/Judges, (O) Stallion Auction, (P) Year-End Awards, and (Q) Youth Advisory.

Section 2: Responsibility. It shall be the responsibility of each committee to fully augment all functions of that respective committee.

Section 3: Board Liaison. At least one member of the Board of Directors shall be an active participant of each committee and serve as liaison with the Board of Directors.

Section 4: Youth Advisory Committee. The President shall appoint at least two (2), but not more than four (4) Youth Advisors. The President may, but will not be required to, select those advisors from recommendations made by the Missouri Quarter Horse Youth Association (MQHYA). All actions of MQHYA shall be subject to the Youth Advisory Committee's approval.

Section 5: Budget Committee. The Budget Committee shall consist of not less than eight (8) members appointed by the President, of which not less than fifty (50) percent of said committee members shall be past presidents of MQHA. Additionally, the President, President-Elect, and Treasurer shall be members. The Committee, upon appointment, shall submit a tentative budget to the Board of Directors at the last Board of Directors' meeting prior to the annual meeting.

Section 6: Nominating Committee. The Nominating Committee shall have as its members the five (5) most recent, active past Presidents, the current President Elect, and the current Vice President. The current Vice President of MQHA shall serve as chairman of the Nominating Committee.

ARTICLE VIII

Miscellaneous

Section 1: Fiscal Year. The fiscal year of the Association shall be January 1st through December 31st, with a general meeting following within sixty (60) days determined by the Board of Directors.

Section 2: Show Season. The show season (for MQHA points) extends from January 1st through December 31st, inclusive.

ARTICLE IX

Amendments

Bylaws of the Association may be amended at any regular or special meeting of the Board of Directors of the Association by a majority vote of said Directors, providing a quorum of said Board is present. Standing rules of the Association may be amended by a two-thirds majority of vote of the Board of Directors at any regular or special meeting of the Board of Directors, providing a quorum of said Board is present.

**The Missouri Quarter Horse Association
General Rules and Regulations**

1. Approved Activities

- A. Any club, organization, or person who sponsors an AQHA-approved show will automatically have MQHA approval, providing the show is approved by AQHA, held in the geographical boundaries of Missouri, and the sponsor is a member of MQHA.
- B. MQHA sanction of any show for eligibility for MQHA year-end points requires application to MQHA by show management and payment of sanction fees as determined from time to time by the MQHA Board of Directors, and further requires the following:
 - (1) The show must be held within the boundaries of Missouri, or with the prior approval of a majority of the Board of Directors present at a duly noticed meeting, provided a quorum is present, may be located outside the State of Missouri.
 - (2) Approval fees (based on previous year's total entry numbers) for each show must accompany the show approval application.

5,000+ entries	\$1,500
2,500 - 4,999 entries	\$1,000
1,000 - 2,499 entries	\$750
500 - 999 entries	\$225
250 - 499 entries	\$150
Fewer than 250 entries	\$100
 - (3) Application for Missouri show approval must be received by the MQHA office at least ninety (90) days prior to all show dates.
 - (4) Only one show scheduled for the same date will receive MQHA approval/sanction.
- C. Notice of all MQHA-approved shows shall be published at least thirty (30) days prior to the date of the show.
- D. MQHA may sponsor or sanction any other suitable activities in accordance with the Bylaws and/or as approved by proper procedures of the Board of Directors.
- E. MQHA shall sponsor one or more shows per year that are approved by AQHA.
- F. MQHA Board of Directors shall cause records to be kept on all MQHA-sanctioned shows and special events, for the purpose of accumulating year-end award points.
- G. MQHA Board of Directors shall hold an annual event for the purpose of recognizing winners in all categories of year-end awards and to present suitable awards.

2. Employees or Persons Engaged Under Contracts for Service

Employees of MQHA, or persons engaged under contract for services on a continuous basis for MQHA, shall report to MQHA's President and must be MQHA members. The employment of, or contracts for services and any termination thereof, shall require approval of the Board of Directors. However, termination for cause may be with the approval of the Executive Committee.

3. Year-End Award Point Eligibility

Any changes and/or revisions in any awards given, or any eligibility requirements or methods of tabulation in any division which are to be presented in any given year, must be approved by the MQHA Board of Directors prior to the beginning of the year for which the award is to be given.

Owners and/or exhibitors must have a current membership in each division that they wish to receive points. Memberships must match owner(s) name(s) as stated on registration papers. (i.e. If a horse's registration papers show a husband and wife, both must have a current membership.)

A. Open Points

- (1) To receive open points, both owner(s) and exhibitor(s) must hold MQHA membership. Membership must match the owner's name(s) as it appears on the registration papers.
- (2) Any youth competing for open points must hold an open MQHA membership.
- (3) Walk-Trot Horsemanship is a youth class; therefore, it requires a youth membership for a year-end award. Exhibitor must be ten (10) years old or younger as of January 1st, and must show to three (3) judges to be eligible.

B. Amateur Points

To receive amateur points, exhibitor must have a current MQHA membership and must exhibit horse(s) in compliance with AQHA rules.

C. Youth Points

To receive youth points, youth must hold MQHYA membership and must exhibit horse(s) in compliance with AQHA rules.

D. Class Eligibility

Year-end awards will be given only for each AQHA class and Walk-Trot Horsemanship (10 and under) Class. In order to be eligible for year-end awards, an individual must earn a minimum of ten (10) points, AND must show in a minimum of ten (10) shows (or fifty (50) percent of the shows in which a particular class is offered, if it is offered less than ten (10) times during the show season). In the event of a tie, a tie breaker will be used to determine first and second place. To break ties, the total number of shows attended will be used, and the individual that has attended the most approved shows shall be deemed the winner.

E. General Eligibility Rules

- (1) Member will not be entitled to points accumulated prior to date of receipt of payment of membership dues.
- (2) If a stallion is gelded, it will receive points as a stallion, and then will start over as a gelding. The points will not be added together.
- (3) When change of ownership of a horse occurs, the new owner(s) must have an appropriate membership to continue accumulating points.

4. Tabulation of Year-End Award Points

A. Six-Point System

- (1) Points for each class will be posted separately for eligible members as follows:

1st place	6 points
2nd place	5 points
3rd place	4 points
4th place	3 points
5th place	2 points
6th place	1 point

If less than six (6) points are in a class, points are awarded accordingly. Example: Three (3) in class:

1st place	3 points
2nd place	2 points
3rd place	1 point

- (2) Six (6) points are the most that can be acquired per class for first place.
- (3) In Halter, the Grand Champion horse is awarded two (2) points more than earned by the highest point-earning horse in its sex division, with eight (8) being the maximum total points that can be earned by the Grand Champion in that sex division.
- (4) In Halter, the Reserve Champion is awarded one (1) point more than earned by the highest point-earning horse in its sex division, with seven (7) being the maximum total points that can be earned by the Reserve Champion in that sex division.
- (5) Cutting points tabulation: See Special Awards - Special Event Division

B. Special Awards

In addition to the individual class year-end awards, the following special awards will be presented. Rule 3D - Class Eligibility - applies to all Special Awards.

(1) Open Division

- (a) Open High Point Halter Horse
To the stallion, mare, or gelding with the most accumulated halter points. (Grand and Reserve offered.)
- (b) Open High Point All-Around Horse
The Open High Point All-Around Horse is the horse with the highest point total after complying with the following rules:

Category Definition: (i) Open Performance Category is all open riding classes and Pleasure Driving; (ii) Open Halter Category is all Open Halter classes.

In order to qualify for consideration as the Open High Point All-Around Horse, a horse must be shown in both categories and have earned at least ten (10) points in its lowest category. Example: If a horse has earned 100 points in its strongest category (for instance, Performance), it must have earned 10 points in its lowest category (for instance, Halter), equaling 110 points. (High Point and Reserve High Point offered.)

- (c) Open High Point Exhibitor
Exhibitor with the most accumulated points. (High Point and Reserve High Point offered.)
Exhibitor must hold an Open MQHA membership.

(2) Amateur Division

(a) Amateur High Point Halter Horse.

To the stallion, mare, or gelding with the most accumulated Halter points. (Grand and Reserve offered.)

(b) Amateur High Point All-Around Horse and Rider.

The Amateur High Point All-Around Horse and Rider is the amateur one horse/one rider combination with the highest point total after complying with the following rules.

Category Definition: (i) Amateur Halter Category consists of all Amateur Halter classes, (ii) Amateur Exhibitor Performance Category consists of Amateur Showmanship at Halter, Amateur Western Horsemanship, Amateur Hunt Seat Equitation, and Amateur Equitation Over Fences, (iii) Amateur Horse Performance Category consists of the rest of the amateur riding classes and Amateur Pleasure Driving.

In order to qualify for consideration as the Amateur High Point All-Around Horse and Rider, the amateur horse/rider must have earned points in the Amateur Halter Category and the two (2) Amateur Performance Categories with a minimum of ten (10) points earned in the lowest category. (High Point and Reserve High Point offered.)

(c) Amateur Sportsmanship Award.

Selected by the Missouri Amateur Committee.

(3) Select Amateur Division

Select Amateur High Point All-Around Horse and Rider.

The Select Amateur High Point All-Around Horse and Rider is the Select Amateur one horse/one rider combination with the highest point total after complying with the following rules.

Category Definition: (i) Select Amateur Halter Category consists of all Amateur Halter classes, (ii) Select Amateur Exhibitor Performance Category consists of Select Amateur Showmanship at Halter, Select Amateur Western Horsemanship, Select Amateur Hunt Seat Equitation, and Select Amateur Equitation Over Fences, (iii) Select Amateur Horse Performance Category consists of the rest of the Select Amateur riding classes and Select Amateur Pleasure Driving.

In order to qualify for consideration as the Select Amateur High Point All-Around Horse and Rider, the Select Amateur horse and/rider must have earned points in the Select Amateur Halter Category and the two (2) Select Amateur Performance Categories with a minimum of ten (10) points earned in the lowest category. (High Point and Reserve High Point offered.)

(4) Novice Amateur Division

Novice Amateur High Point All-Around Horse and Rider.

The Novice Amateur High Point All-Around Horse and Rider is the Novice Amateur one horse/one rider combination with the highest point total after complying with the following rules.

Category Definition: See AQHA Handbook: SHW803.5 for the list of categories for Novice Amateur classes.

In order to qualify for consideration as the Novice Amateur High Point All-Around Horse and Rider, the Novice Amateur horse/rider must have earned points in any three (3), or more categories with a minimum of ten (10) points earned in the lowest category. (High Point and Reserve High Point offered.)

(5) Youth Division

(a) Youth High Point Halter Horse.

Youth mare or gelding with the most accumulated halter points. (Grand and Reserve offered.)

(b) Youth High Point All-Around Horse and Rider (13 and under).

The Youth High Point All-Around Horse and Rider (13 and under) is the Youth one horse/one rider combination with the highest point total after complying with the following rules.

Category Definition: (i) Youth Performance Category is all Youth riding classes and Youth Showmanship, (ii) Youth Halter Category is all Youth halter classes.

In order to qualify for consideration as the Youth High Point All-Around Horse and Rider (13 and under), the Youth horse/ rider must have earned at least ten (10) points in their lowest category. Example: If Youth one horse/one rider have earned 100 points in their strongest category (for instance, Youth Performance), they must have earned 10 points in their lowest category (for instance, Youth Halter), equaling 110 points. (High Point and Reserve High Point offered.)

(c) Youth High Point All-Around Horse and Rider (14-18).

The Youth High Point All-Around Horse and Rider (14-18) is the Youth one horse/one rider combination with the highest point total after complying with the following rules.

Category Definition: (i) Youth Performance Category is all Youth riding classes and Youth Showmanship, (ii) Youth Halter Category is all Youth halter classes.

In order to qualify for consideration as the Youth High Point All-Around Horse and Rider (14-18), the Youth horse/rider must have earned at least ten (10) points in their lowest category. Example: If Youth horse/rider have earned 100 points in their strongest category (for instance, Youth Performance), they must have earned 10 points in their lowest category (for instance, Youth Halter), equaling 110 points. (High Point and Reserve High Point offered.)

(6) Novice Youth Division

Novice Youth High Point All-Around Horse and Rider Combination (rider 18 and under). The Novice Youth High Point All-Around Horse and Rider (18 and under) is the Novice Youth one horse/one rider combination with the highest point total after complying with the following rules.

Category Definition: (i) Novice Youth Performance Category is all Novice Youth riding classes, (ii) Novice Youth Showmanship to be considered the Halter Category.

In order to qualify for consideration as the Novice Youth High Point All-Around Horse and Rider (18 and under), the Novice Youth horse/rider must have earned at least ten (10) points in their lowest category. Example: If the Novice Youth horse/rider have earned 100 points in their strongest category (for instance, Novice Youth Performance), they must have earned 10 points in their lowest category (for instance, Novice Youth Showmanship (Halter)), equaling 110 points. (High Point and Reserve High Point offered.)

(7) Special Event Division

(a) Other year-end awards as approved by the Board of Directors for special events such as team penning, versatility ranch horse competition, cutting, roping, barrel racing, etc.

- (b) Special awards may be given from time to time at the discretion and approval of the Board of Directors. Such awards must be approved prior to the beginning of the year for which the award is to be given. However, special service awards recognizing above ordinary acts for the benefit of the Association can be given at any time upon approval from the Board of Directors.

5. Futurity/Maturity Rules

General Futurity rules will be published annually, at least ninety (90) days prior to Futurity, in a notice and mailing to all members.

The Missouri Quarter Horse Association
Objective and Definition of Duties

Officers:

President:

Objective: To provide leadership working in conjunction with officers and committees while following the dictates of the Bylaws, Constitution, and Rule and Regulations of The Missouri Quarter Horse Association.

Duties:

1. The President shall be the chief executive officer of the Association. He/she shall preside at all meetings of the Board of Directors and the annual meeting, and shall serve as the Chairman of the Board of Directors. He/she shall see that all orders and resolutions of the Board of Directors are carried into effect.
2. Selection and appointment of MQHA Reporter.
3. Selection and appointment of standing committee chairpersons within thirty (30) calendar days of being elected as President at the annual meeting.
The sole reason for the existence of a standing committee is to bring knowledgeable, conscientious individuals into a limited area of the Association's activity, to continually examine and make sound recommendations to the governing body of the Association, and to better achieve the Association's goals and objectives for the betterment of the members of the Association. Additionally, standing committees provide Directors an opportunity to become acquainted with the Association's affairs and to prove themselves capable for service to the Association as a committee chairperson, and Executive Committee member, an Association officer, or a National Director.

The standing MQHA committees are as follows:

- Budget
- Convention
- Corporate Sponsorships
- Executive
- Futurity (currently inactive)
- Hall of Fame
- Handbook
- Membership
- Missouri Amateur
- Nominating
- Professional Horsemen
- Publication/Marketing
- Seminars/Special Events
- Shows/Judges
- Stallion Auction (currently inactive)
- Year-End Awards
- Youth Advisory

4. Selection and appointment of any other committees and committee chairpersons deemed necessary to conduct the business of MQHA in a manner supportive of MQHA, its mission, and its objectives.
5. Preparation of an agenda for all meetings.
6. To serve due notice of all meetings as required by the Bylaws of MQHA.
7. To chair all meetings of the Board of Directors of the Association according to the accepted rules of parliamentary procedure.
8. To work closely with the President-Elect to prepare that person to accept the duties of President of MQHA as may occur.
9. To serve ex-officio on all MQHA committees.

President Elect:

Objective: To assist the President and be prepared to perform the duties of the President when the President is absent, and further, to become knowledgeable on matters pertaining to the business of the Association in order to be prepared to accept the office of President as might be required by the Bylaws of the Association, with all the duties and objectives of that office.

Duties:

1. To perform all duties of the President of the Association in the event of the absence of the President.
2. To serve as chairman of the Executive Committee and conduct all meetings of the MQHA Executive Committee.
3. To report activities and recommendations of the Executive Committee to the Board of Directors.
4. To assist the President of the Association in all matters in any manner deemed necessary by the President in accordance with the Bylaws and Rules and Regulations of MQHA.
5. Serve as a member of the Budget Committee.

Vice President:

Objective: To assist the President and President-Elect, and further, to become knowledgeable on matters pertaining to the business of the Association in order to be prepared to accept the office of President-Elect or President as might be required per Bylaws of the Association.

Duties:

1. To serve on the Executive Committee and assist the President-Elect.
2. To assist all committee chairpersons and report all activities to the Executive Committee.

Treasurer:

Objective: To be responsible for the implementation of accurate recordkeeping of all monies and the financial records of the Association, subject to the authority of the Board of Directors. To receive, maintain, and disburse all funds in accordance with the dictates of the Board of Directors and to report in a timely manner all activities concerning the finances of the Association to the Board of Directors.

Duties:

1. To serve as custodian of the funds of The Missouri Quarter Horse Association.
2. To establish depositories for all funds as approved by the Board of Directors.
3. To cause the day-to-day financial business of the Association to be accomplished in an accurate and timely manner or as directed by the Board of Directors.
4. To serve on the Budget Committee as assistant to the Chairman with preparation of the annual budgets.
5. If required by the Board of Directors, present all financial records to a Certified Public Accountant approved by the Board of Directors for reconciliation of funds and fund balances on a timely basis (at least quarterly). Said Certified Public Accountant to provide reports to the Board of Directors.
6. Present all financial records to the Budget Committee for annual audit by January 31st of each year for the prior calendar year.
7. Present all financial records to the Budget Committee for audit, if change in Treasurer office, within thirty (30) days of change.
8. Any other duties as directed by the Board of Directors.
9. No expenses are to be incurred by the Treasurer unless approved by the President or the Board of Directors.

Board of Directors

Objective: To act in all matters as the governing body of The Missouri Quarter Horse Association in accordance with the Bylaws, Constitution, Rules and Regulations of MQHA and in compliance with the MQHA Mission Statement.

Duties:

1. To meet at least four (4) times per year for the purpose of conducting Association business.
2. To stay informed on current matters concerning MQHA and actively participate in all Association activities.
3. Each elected Board members shall actively serve on at least one (1) committee each year as appointed by the President.
4. Shall make every effort to stay informed of the needs of the district elected to represent and act as liaison between the members of that district and the MQHA Board of Directors.
5. Attend MQHA events within the district served by the Director.

Active Past Presidents

Duties:

1. Serve as honorary Director and vote at Directors' meetings.
2. The past five (5), active presidents shall each serve on a committee.
3. The past five (5), active presidents shall serve on the Nominating Committee for officers.
4. The immediate past President shall serve as a member of the Executive Committee.

Committee Members

Duties:

1. Maintain current MQHA membership.
2. Attend and actively participate at the annual meeting and convention, and in any other meeting called by the committee chairperson.
3. Maintain a working knowledge of the events, issues, and priorities concerning the Committee's areas of responsibility.
4. Continually review policies and stay current of the activities of the Committee, and assist the Committee's efforts to support programs.
5. Encourage American Quarter Horse owners to become members of MQHA.
6. Keep abreast of animal welfare issues.
7. Support and assist the Association with its efforts to affect state legislation, governmental regulation, and other political matters affecting the equine industry.
8. Committee chairpersons should provide a report of committee activity to the Board of Directors at each Board meeting.

Budget Committee

Objective: To identify budget objective and give advice to the Board of Directors regarding MQHA's finances. Examine reports showing actual versus budgeted amounts, identify variances, and recommend actions to be taken. Develop and examine long-term plans. Shall have oversight of the integrity of financial statements, effectiveness of the internal control over financial reporting, and the compliance with legal requirements, such as tax filings, etc.

Duties:

1. Submit a tentative budget to the Board of Directors at the last Board of Directors' meeting prior to the annual meeting.
2. Monitor expenses and modify when needed.
3. Review and approve all MQHA event budgets.
4. After all MQHA events, review income/expenditures and make financial suggestions to the Board of Directors for the following year.

5. Review investment statements, bank statements, invoices, income, accountant assessments, and make changes as needed.
6. Review/audit all financial records for completion by January 31 of each year.
7. Review/audit all financial records, if there is a change in the Treasurer's office within thirty (30) days of change.
8. Recommend review/audit by outside auditing firm to the Board of Directors, if internal review/audit substantiates request.
9. Be available to support MQHA Treasurer if questions should arise pertaining to financial processes or procedures.

Convention Committee

Objective: To pre-plan and arrange all activities for the successful accomplishment of an annual convention, with all the activities deemed appropriate by the Board of Directors, an annual awards presentation, and annual membership meeting.

Duties:

1. Arrange for location of convention as directed by the Board of Directors.
2. Plan and implement convention program.
3. Plan for and implement convention pre-registration and on-site registration.
4. Contract with convention site sales manager regarding details of facilities, services, and equipment required and the cost of those items as directed by the Board of Directors.
5. Arrange for photographer for awards presentation.
6. Contract for music for dance following banquet.
7. Arrange for display of MQHA banners.
8. Provide display space for awards to be presented.
9. Make head table assignment.
10. Establish registration area as required.
11. Provide display space as required by the Board of Directors.
12. Provide volunteers to properly handle registration desk and other activities.
13. Prepare convention program and provide adequate space and equipment for implementing the program.
14. Provide information on leisure time entertainment, dining, etc. for those attending the convention.
15. Submit any expenses incurred for MQHA to the MQHA Treasurer for reimbursement.
16. The cost of accommodations and travel to the convention shall not be reimbursed.
17. Provide for all MQHA members and Hall of Fame guests to receive notification of the convention, either by mail, email, or publication.

Corporate Sponsorship Committee

Duties:

1. Increase financial stability of MQHA through continued support of Corporate Sponsorship program.
2. Attract corporate sponsors through innovative packaging of financial or business process partnerships.
3. Continue corporate sponsor relationship through ongoing written and oral communications.
4. Make sure corporate sponsors are highlighted at all MQHA events.
5. Continually review Corporate Sponsorship program requirements to stay inline with today's business environment.

Executive Committee

Duties:

1. Except for special called Board meetings, the Executive Committee shall meet in advance of each Board meeting and in between Board meetings as often as necessary to conduct the business of the Association, or to assist the President in carrying out the business of the Association.
2. The Executive Committee cannot modify any action taken by the Board of Directors.

3. The Executive Committee can only recommend modifications to the Bylaws of the Handbook of the Association.
4. The Executive Committee shall have all or as much power as the Board between meetings of the Board, except as otherwise provided herein.
5. The Executive Committee shall present to the Board a report of the Executive Committee meetings including any recommendations requiring action by the Board.

Futurity Committee (currently inactive)

Objective: To direct all activities and establish policies of any futurities/maturities presented by Missouri Quarter Horse Association.

Duties:

1. To elect a chairman and vice chairman.
2. Be familiar with and make recommendations to the MQHA Board of Directors for any changes in futurity rules, regulations, policies, and show locations.
3. Has sole authority for enforcing rules at the show.
4. Secure services of and direct activities of:
 - A. Futurity Chairperson
 - (1) Hire judges
 - (2) Hire announcers
 - (3) Coordinates and oversees all aspects of futurity activities
 - (4) Publicity and publications
 - B. Finance Chairperson
Secure funds needed for added money and provide futurity chairperson the amounts and sponsors in order to be advertised in a timely manner.
 - C. Awards Chairperson
Responsible for identifying awards to be given, and securing funds to offset their expense, or the donation of awards, wherever possible. Determining which classes will receive which award and providing the futurity chairperson with the proper information.
 - D. Awards Presentation Chairperson
Responsible for presentation and appropriate display of all awards at futurity, as well as arrangements for pictures and post-futurity follow up on omissions, etc. Coordinate sponsor recognition and thank yous.
 - E. Paddock Master
Secure gate personnel and paddock announcers. Check for proper communication (ie. walkie talkies, outside microphone).
 - F. MQHA Ambassador
Arrange for judge comfort, security, and seclusion. Provide volunteer and personnel comfort and refreshment. public relations in barns/paddocks and exhibition center.
 - G. Hospitality Chairperson
Arrange for hospitality/social events, and secure funds to cover cost.
 - H. Payback Chairperson
Figures all paybacks. Post prior to beginning of futurity (based on Missouri Futurity rules, or otherwise according to National Snaffle Bit Association (NSBA) payback procedures).
 - I. Futurity Entry Office
Accept and process all futurity entries and fees, all futurity correspondence. Implement policy and maintain entry rules and regulations regarding all futurity entries. forward summaries and rosters to Futurity Chairperson and copies to Show Secretary. Respond to entrants for additional information, questions, other requirement. Deposit funds as received, with summaries to futurity chairperson awards chairperson, finance chairperson, and entry fee information to payback chairperson. Assists in coordination of activities as directed by futurity chairperson.
 - J. Scorekeepers
At least four (4) needed - six (6) is better. To tabulate all results of all go rounds and classes and provide results to announcer and horse show office.

- K. Futurity Show Secretary
Responsible for all office personnel at futurity. Provides printouts of class rosters, schedules, and scratches to ring and gate personnel, and entry information to the announcer. Post all results and provide printout to payback chairperson as quickly as possible. Person 'officially' in charge of horse show office, accepting entry information, processing and tabulations of all classes as per futurity rules, financial accounting for funds received at futurity as well as accounting for and sending complete results for the show to MQHA and NSBA and any other organizations sanctioning show. Cannot be same as manager or ring steward. Must be a current member of MQHA. Must be knowledgeable and experienced in horse show activities. Responsible for distribution of back numbers and determining if any additional information or fees are required prior to their distribution. Responsible for posting results. Responsible for securing adequate personnel to handle horse show office activities.
- L. Ring Steward
Person 'officially' in charge of all activities with the arena. Act as a judge liaison, mediator between judge and exhibitors. Should be knowledgeable of futurity rules, show routines, and class procedures. Should be knowledgeable of any MQHA policies affecting show ring activity. Make sure horses are placed according to MQHA specifications.
- M. Announcer
Person in charge of keeping the show going in a professional, timely fashion. Helpful if has experience in announcing in a voice that projects well.
- N. Gate Announcer
Person in charge of keeping exhibitors informed and horses organized as they enter and exit classes. Under direction of paddock master.
- O. Stalling Chairperson
Person officially in charge of stall assignments and conditions. Responsible for collecting unpaid fees at show.
- P. Equipment/Grounds
Person in charge of setting up timer, banners, special needs, sponsor and vendor displays.

Hall of Fame Committee

Objective: To honor and preserve the legacy of individuals that have given dedicated and outstanding service to MQHA. To honor and preserve the legacy of horses that have an outstanding record giving outstanding visibility to the American Quarter Horse.

Committee

1. Shall be comprised of AQHA national directors, the current MQHA president, the most recent past MQHA president, along with a designated historian, as appointed by the President.
2. Committee voting for approval of: one (1) individual/couple and one (1) horse; if no individual/couple or no horse, can allow (2) from the other category.
3. Nomination Criteria for Induction into the Missouri Quarter Horse Association
 - A. Individual/Couple
 - (1) May be living or deceased
 - (2) Should be, or have been, a member of MQHA
 - (3) Should have a record of outstanding service through promoting, working, and dedicated organization involvement
 - B. Horse
 - (1) Must be deceased
 - (2) Must have been a registered American Quarter Horse
 - (3) Owner should be, or have been, a member of MQHA for an extended period of years
 - (4) Should have outstanding record as a sire, dam, or competitor increasing the visibility for and in conjunction with MQHA

2. Committee Responsibilities
 - A. Adhere to stipulated criteria
 - B. Letter to inductee of announcement prior to annual convention
 - C. Send article to MQHA for publication

Handbook Committee

Duties:

1. Review MQHA Handbook on an annual basis in order to stay abreast of MQHA/AQHA ever-changing environment and in support of MQHA's Mission Statement.
2. Prepare recommended changes for approval by the Board of Directors.
3. Print and circulate new MQHA Handbook when required.
4. Work with MQHA's office to include the current edition on MQHA's website.

Membership Committee

Objective: To cause to be provided to the MQHA membership adequate services while directing membership solicitation activities, and further to encourage and implement activities which enhance the Mission of the Missouri Quarter Horse Association.

Duties:

1. Membership solicitation.
2. Poll or survey membership for needs and ideas in order that MQHA can provide adequate services.
3. Provide information to Publication & Marketing Committee with regard to membership.
4. Assist with seminars and special equine events.
5. Assist the Amateur and Youth Associations with developing and encouraging membership growth.

Missouri Amateur Committee

Duties:

1. To improve and promote the American Quarter Horse breed.
2. To develop opportunities for members which enhance and encourage American Quarter Horse ownership and participation in Missouri Amateur activities.
3. To encourage high moral character, sportsmanship, and motivation among all members.
4. To generate growth of membership via the promotion and advertising of the American Quarter Horse and AQHA amateur programs.
5. To acquaint Amateur members with the parent organization, MQHA, its structures and functions.

Nominating Committee

Duties:

1. The Committee should have a copy of the membership list, the Bylaws, and a description of the duties of each office, and the eligibility requirements.
2. Encourage participation of MQHA members in leadership positions.
3. Work closely with the Board of Directors and membership to select the best candidates who will further support MQHA/AQHA's Mission Statements.
4. Interview possible candidates.
5. Identify and obtain agreement with selected candidates.
6. Complete roster of candidates, consisting of one candidate for each position, and present to the Board of Directors for nomination at the Annual Convention during the general membership meeting.
7. Present selection of candidates for National Directors to the Board of Directors for election during the Board meeting preceding the annual membership meeting. The number of candidates presented by the Nominating Committee shall not exceed the number of National Directors allocated to Missouri by AQHA.
8. Duties of the Nominating Committee shall conform to those set forth by Roberts Rules of Order.

Professional Horsemen Committee

1. Code of Ethics:
 - A. To adhere to the professional standards of the Missouri Quarter Horse Association and the American Quarter Horse Association.
 - B. To ensure that the welfare of every horse is paramount and that every horse shall at all times be treated humanely and with dignity, respect, and compassion.
 - C. To conduct all business affairs with integrity, sincerity, and accuracy in an open and forthright manner.
 - D. To act with integrity in financial dealings with clients, other professionals, and the public.
 - E. To handle business, operations, and communications (including those through social media) in a manner that promotes the positive image of the Missouri Quarter Horse Association.
 - F. To instill confidence among clients and the public, avoiding any action conducive to discrediting it or membership in the Missouri Quarter Horse Association.
2. Work closely and in conjunction with the Seminars/Special Events Committee.

Publication/Marketing Committee

Objective: To inform the membership of, and promote, all activities of the Association through timely publications, social media, and/or other promotions in an accurate, attractive, and cost-efficient manner.

Duties:

1. The Chairman will advise and direct in a manner that all of the following is accomplished in accordance with the directions given by the Board of Directors.
2. To cause to be published at least one (1) publication with a membership listing.
3. To cause to be published at least one (1) publication with futurity rules and entry forms.
4. To cause to be published at least one (1) publication as the stallion issue promoting the Association's stallion auction program.
5. Facebook page management
6. Website management
7. Promotion of MQHA and its shows and events

Seminars/Special Events Committee

Duties

1. Generate growth of MQHA through participation in AQHA/MQHA-sponsored special events such as novice youth/amateur shows, cuttings, ropings, team pennings, versatility ranch horse events, etc.
2. Generate growth of MQHA by sponsoring, planning, and holding MQHA-sponsored special events such as novice youth/amateur shows, cuttings, ropings, team pennings, versatility ranch horse events, etc.
3. Continually review today's equine environment in support of seminars or special events to support the MQHA Mission Statement.
4. Work closely with AQHA and act as an extension in support of their Equine Education Program (ie, Junior Master Horseman).
5. Work closely with local horse associations, school equine associations, etc. to encourage the participation of youths in MQHA-sponsored seminars and special events.
6. Schedule, plan, sponsor, and hold seminars and special events throughout the state.

Shows/Judges Committee

Objective: To direct all activities of MQHA/AQHA shows.

Duties:

1. Report to the MQHA Board of Directors throughout the year for purpose of keeping them informed of show activities.

2. Assist Executive Director with the following:
 - A. Show packets should be mailed to all show managers from the previous year and anyone requesting MQHA approval. These packets should be approved by the Board of Directors and contain:
 - (1) Thank-you letter for conducting an MQHA-approved show in the previous year and interest in having one again.
 - (2) Qualification rules for MQHA approval.
 - (3) List of AQHA rule changes for the year.
 - (4) Application forms.
 - B. Form Number One, regarding rules and regulations and reporting as approved by the MQHA Board of Directors.
 - C. Form Number Two, 'Show Approval Application' must be signed by the official show manager and show secretary of the applying show. This form must also be accompanied by the appropriate fees as established by the MQHA Rules and Regulations.
 - D. Form Number Three, 'Approval Notification Form' must be provided to the applying show management with regard to MQHA approval or denial. If the show is denied, a reason must be stated.
 - E. Check with AQHA Show and Contest office periodically regarding any Missouri Shows that will be coming up within 120 days. Serve a liaison with show management to encourage timely application for AQHA and MQHA approval.
3. Assist all show managers with providing a friendly atmosphere at all MQHA-sanctioned and MQHA-sponsored AQHA shows and assist with welcoming exhibitors to these shows.
4. Work with all show managers/secretaries on any changes made, or suggestions on, how to improve shows, and provide MQHA Board of Directors with information on any changes, suggestions, problems, or recommendations.
5. If required, assist show managers in making application in a timely manner to AQHA for show approval.
6. Additional duties for MQHA-hosted shows
 - A. Secure services of:
 - (1) Show Manager
 - (a) Person 'officially' in charge of coordinating all pre-show work, the show, and all post-show activity.
 - (b) Must be a current AQHA member.
 - (c) Cannot be same as show secretary or ring steward.
 - (d) Has sole authority for enforcing rules at the shows.
 - (e) Must be knowledgeable and experienced in all AQHA and MQHA rules and policies.
 - (f) Must have attended AQHA Show Management seminar within the last five (5) years.
 - (g) Must sign show applications.
 - (h) Act as 'AQHA primary contact'. Name appears in The Quarter Horse Journal as person to contact for information concerning the show.
 - (2) Show Secretary
 - (a) Person 'officially' in charge of show correspondence with AQHA. This person receives all correspondence and forms pertaining to AQHA show.
 - (b) Must sign show application.
 - (c) Person 'officially' in charge of horse show office, accepting entries, processing and tabulations of all classes as per AQHA rules, financial accounting for the show, as well as accounting for and sending complete results for the show to AQHA and any other point secretary for organizations sanctioning show.
 - (d) Cannot be same as show manager or ring steward.
 - (e) Must be a current member of AQHA.
 - (f) Must be knowledgeable and experienced in horse show activities.
 - (g) Must sign approvals and membership applications.
 - (h) Responsible for exhibitor 'check outs'. Collect and reconcile horse show tabs and fees.
 - (i) Sign judge(s) report card(s)
 - (3) Ring Steward
 - (a) Person 'officially' in charge of all activity with the arena.
 - (b) Act as judge liaison, mediator between judge and exhibitor.

- (c) Should be knowledgeable of AQHA rules, show routines, and class procedures.
 - (d) Should be knowledgeable of any MQHA policies affecting show ring activity.
 - (e) Make sure horses are placed according to AQHA specifications.
 - (f) Must sign approvals and judges' report cards.
- (4) Announcer
 - (a) Person in charge of keeping the show going in a professional, timely fashion.
 - (b) Helpful if has experience in announcing in a voice that projects well.
 - (5) Gate Personnel
 - Person in charge of keeping exhibitors and horses organized as they enter and exit classes.
 - (6) Stalling Personnel
 - Person officially in charge of stall assignments and conditions.
 - (7) Equipment/Grounds
 - Person in charge of setting up timer, banners, special needs, sponsor and vendor displays.
 - (8) Office Staff
 - (a) Computer operator
 - (b) Person to accept entries (should be knowledgeable of AQHA rules and acceptable entry policies)
 - (c) High Point awards tabulation
 - (d) Payback tabulation
 - (e) 'Go For' to maintain contact between office, gate, ring announcer, and management
 - (9) Awards Presentation
 - To distribute ribbons and other awards
 - (10) AQHA Judges
 - (a) To be selected by Committee
 - (b) Hired by show manager
- B. Secure adequate liability insurance coverage that meets requirements of MQHA Board of Directors and horse show facility.

Stallion Auction Committee (currently inactive)

Duties:

1. Increase the awareness of available stallions through the MQHA annual stallion auction.
2. Solicit and contract stallions owners for annual auction.
3. Promote stallion auction through printed advertisements and booths at MQHA-sponsored events.
4. Obtain stallion auction purchasers by heightening the auction awareness throughout MQHA membership and other state and local horse associations.
5. Attract mare owners to participate in the stallion auction by providing incentives, special programs, etc.

Year-End Awards Committee

Objective: To purchase items to be presented as awards for year-end awards and special awards as requested by the Open, Amateur, and Youth associations. Also to present, in an orderly manner, all year-end awards at the annual convention.

Duties:

1. To keep in contact with the Executive Director during the year regarding points to see if they have been received in a timely manner.
2. Select those awards to be presented for Grand, Reserve, and Special Awards and present to the Board of Directors for approval, along with an estimated purchase price.
3. After approval of awards, order all awards and see that delivery date is set.
4. Contact the convention chairperson to make arrangements for adequate display space for awards to be presented during the convention.
5. During convention set up the awards display before the annual banquet.
6. Meet with the President to explain the procedure for presenting year-end awards at the annual awards banquet.

7. Keep a record system of what was picked up and by whom.
8. Make arrangements for awards that were not picked up to be distributed.

Youth Advisory Committee

Duties:

1. Review all MQHYA activities on a yearly basis to ensure they continue to support MQHYA's Principle Objective Statement and MQHA's Mission Statement.
2. Provide mentoring support to youth during all activities, especially those in leadership positions.
3. Make certain that MQHYA stays in touch with and supports all AQHYA activities and events.
4. Make certain that MQHYA supports all activities and events sponsored by MQHA, especially seminars and special events that encourage participation of possible new youth members.
5. Encourage MQHYA to enhance its awareness by working closely with state, local, and school youth equine associations.
6. Act as a liaison between MQHYA and MQHA Board when necessary.
7. Provide articles, news items, etc., regarding MQHYA for publication.

**MISSOURI QUARTER HORSE YOUTH ASSOCIATION
CONSTITUTION AND BYLAWS**

ARTICLE I - Name and Objective

1. The name of the Association shall be Missouri Quarter Horse Youth Association.
2. This Association shall have as its principal objective:
 - Section A. Development of Leadership, initiative, self-reliance, sportsmanship, and other desirable traits of character.
 - Section B. To promote pride of registered Quarter Horses among boys and girls of Missouri.
 - Section C. The teaching and learning of horsemanship, both care and handling of horses and participation in both.

ARTICLE II - Relationship to Parent Organization

1. All of the activities and participation of this Association shall be in direct harmony and in accordance with the policies, rules, and regulations of The American Quarter Horse Youth Association, American Quarter Horse Association and the Missouri Quarter Horse Association.

ARTICLE III - Membership

1. Membership shall be open to any responsible youth within or without the State of Missouri consisting of boys and girls 18 years and under. The age of a youth on January 1 of any given year shall be maintained throughout the year.
2. The annual dues shall be set by the MQHA Board at the beginning of each year.
3. Non-payment of dues shall automatically forfeit membership and all privileges attached and belonging thereto. When there are no other objections, a member in arrears may be reinstated by paying membership in full.
4. Any member of this Association becomes subject to Rules, Regulations, and Bylaws of this Association current, or hereinafter adopted, and shall be subject to expulsion and/or penalties from this organization as provided and stipulated in these Bylaws.
5. The following shall be cause of expulsion, or penalties, of any individual, from this Association, when proof and evidence of commission has been established by evidences satisfactory to the Board of Directors of this Association:
 - A. To knowingly and willfully misrepresent in any entity an animal sold at either public or private treaty or exhibited in any state or AQHA show or race.
 - B. Any member expelled by the American Quarter Horse Youth Association is automatically expelled by this Association.
 - C. To knowingly and willfully violate any AQHA rule or law.
6. All charges shall be submitted in writing, signed by the person or persons bringing the charges, to the MQHYA and MQHA Board of Directors, who shall review said charges within ten (10) days. After said review, if the Board finds a full hearing is justified, a copy of said charges shall be forwarded to the individual charged, within one (1) week of said meeting. A hearing shall then be held within thirty (30) days after the individual's charges have been made, where he/she shall be confronted by his/her accusers, or permitted to examine any, or all, evidence offered in support of the charge against him/her; and thereby be given a full opportunity to logically refute such evidence.
7. Upon being found guilty, from evidence, as charged and worthy of expulsion, he/she shall immediately be expelled and, in course, public notice of such expulsion be given in such a manner as deemed necessary by the MQHYA and MQHA Board of Directors.

ARTICLE IV - Officers and Board of Directors

Section A. - Officers

1. The officers of the Association shall consist of a President, Vice-President, Reporter, Executive Director: Social Chair, and Executive Director: Membership Chair. These officers shall be elected by a majority vote of the members present (from previous year's membership) at the annual meeting.

Section B - Board of Directors

1. The Board of Directors shall consist of the President, Vice-President, Reporter, Executive Director: Social Chair, Executive Director: Membership Chair, and Directors at Large.
2. Directors at Large shall be elected by a majority vote of the membership present at the annual meeting.
3. If the Board member is absent from two (2) meetings in succession without a legitimate reason, he/she will be automatically dropped as a Board member and a replacement for the remaining term of office will be filled by the Board of Directors. Reason for absence from a scheduled meeting must be given to the President and Vice President prior to the meeting date.
4. All such officers shall hold office until their successors are duly elected or qualified. Any member may succeed himself/herself, if duly elected.
5. Should a vacancy in office occur, a special meeting of the Board of Directors shall be called for the purpose of filling that vacancy.

ARTICLE V - Officers' Duties

1. The President shall preside at all regular and special meetings, and perform such other duties as usually attached to the office. He/she shall conduct all meetings according to parliamentary procedures. Duties include representing the Association to the MQHA Board of Directors, solicit corporate sponsorships, oversee the AQHYA World Show and Congress teams, and oversee the other officers.
2. The Vice-President shall perform the duties of the President when the President cannot do so. Fundraising activities will be planned and carried out through the office of Vice-President. It is the responsibility of the Vice-President to take care of scheduling, planning, running, etc. the fundraisers and/or tracking the sponsorships and follow-up sponsorship receipts. He/she will work closely with the four Directors at Large.
3. The Reporter shall be responsible for taking pictures throughout the show season and making a scrapbook for entry at the Youth World Championship Show. It is also the Reporter's responsibility to reach out to youth members and write a monthly 'Youth Spotlight' article to be shared via email as well on the MQHA website and MQHYA Facebook page. He/she will also help with finding ways to keep our members more informed on our website and Facebook page.
4. The Executive Director: Social Chair will be in charge of social events; including the annual MQHA banquet and organizing year-end awards, as well as World Show and NYATT team prizes. He/she will work closely with the Reporter to be sure the MQHYA Facebook page and webpage stay current, fun and relevant.
5. The Executive Director: Membership Chair shall be responsible for implementing all Association activities, subject to the authority of the Directors at Large. This person shall keep minutes of all meetings. He/she will also be in charge of the membership committee and keep an ongoing current membership list. The four Directors at Large will be the committee members and the committee will work to develop ways to increase members and better serve our current members.
6. An annual budget set forth by the officers shall be submitted to the Board of Directors for approval before the first general membership meeting of the new year. Any expenditures not provided for in the budget must be approved by the Board of Directors, or the majority of members present at any duly called membership meeting.

ARTICLE VI - Fiscal Year

1. The fiscal year of the Association shall be January 1 - December 31.
2. For the purpose of show points for Year End Awards, the year shall be from January 1 -December 31.
3. For the purpose of AQHYA Youth World and Congress/NYATT Qualifying points by State, the show year shall be voted upon at each Annual Convention, noted in the meeting minutes, and posted on the MQHA website.

ARTICLE VII - Meetings and Elections

1. The annual meeting of the Association for the election of officers and transaction of other business which shall come before it shall be named by the President, or at his/her refusal to call the same, by the Vice-President.
2. At least ten (10) days' notice of this meeting shall be given to each member in good standing by notice of ordinary mail to his/her last known post office address, phone number, email address, or any other form of electronic media authorized by the member.
3. Members eligible to vote at the annual meeting must be members in good standing during the past fiscal year.

4. Those who become members of the Association for the first time, effective with the next fiscal year, are welcome to attend the meeting, but are not eligible to vote.

ARTICLE VIII - Committees

1. The President shall appoint such committees as Fundraising, Social, Year-End Awards, Congress Team, AQHYA World Show, and any other committees as deemed necessary by the President and/or Board of Directors.
2. The President shall have the authority to appoint committees for the purpose of other youth functions.
3. It shall be the responsibility of each committee to fully augment all functions of that respective committee as directed by the appointed Chairman. At least one (1) member of the Board of Directors shall be an active participant of such committees and serve as liaison with the Board of Directors.
4. At the annual meeting, the general membership shall submit names for Youth Advisor(s) for approval to the MQHA Board of Directors.

ARTICLE IX – Amendments to Bylaws

1. Bylaws may be amended at any annual or special membership meeting by a two-thirds majority vote of those present, providing the proposed amendments are presented to the membership and Board of Directors, to be reported on, providing a quorum is present.

ARTICLE X - Order of Business

1. The order of business at any meeting, either annual or called, must include: (a) calling of roll, (b) proof of due notice, (c) reading and disposal of minutes, (d) financial report, (e) reports of officers and committee chairs, (f) unfinished business, (g) new business, (h) election of officers, if any, and (i) adjournment.

ARTICLE XI - Board of Directors Meeting

1. Special meetings of the Board of Directors may be called by the President, or any three (3) members of the Board of Directors, at any time or place, on one (1) week's notice.
2. Quorum of any Board of Directors meeting shall be half of the number of Board of Directors. A majority of such quorum shall decide any questions that come before the meeting.
3. All Board of Directors meetings may be adjourned from day to day, or from time to time, until a quorum appears.
4. The order of business must be the same as for a membership meeting.

ARTICLE XII – Awards, Points and Scholarship

1. No state points shall be accredited to any horse or rider combination unless, and until, its owner/owners, become members of the Missouri Quarter Horse Youth Association.
2. Membership begins the day on which the Youth Advisor received said membership fee. If mailed, the membership begins on the postmarked date.
3. Year-end points in AQHA approved classes shall be awarded on a 6, 5, 4, 3, 2, 1 basis, with no horse receiving more points than the actual number of entries in the class. For the purpose of point recording for AQHYA Youth World and Congress/NYATT qualifying system, please refer to ARTICLE XIV.
4. In those instances where more than one halter class is held for each sex division, the Grand Champion horse of each sex shall receive two (2) points more than the highest point earning horse of its sex. The Reserve Champion will be awarded one (1) additional point (providing they are not already the highest point earning horse).
5. Year-end awards shall be given for each AQHA class. In order to be eligible for year-end awards, an individual must earn a minimum of 10 points, AND must show in a minimum of 10 shows (or 50% of the shows in which a particular class is offered, if it is offered less than 10 times during the show season). In the event of a tie, a tie-breaker will be used to determine first and second place. To break ties, the total number of shows attended will be used, and the individual that has attended the most approved shows shall be deemed the winner.

6. Ten (10) High Point Awards will be presented at year-end:
 - A. High Point Halter Horse & Reserve
 - B. High Point All-Around Horse & Rider & Reserve
 1. 13 and under
 2. 14 to 18
 - C. High Point Novice All-Around Horse & Rider & Reserve
 1. 18 and under
 - D. High Point Novice Walk-Trot All-Around Horse & Rider & Reserve
 1. To qualify as the All-Around Horse & Rider, it must be one horse/one rider accumulating the most points in one show season. Horse and rider must show in halter and performance categories and earn at least ten (10) points in the lowest placing category. Example: Horse earns 150 points in performance, so it must have at least 10 more points in halter to qualify, making the total points at least 160.
7. Special Awards will be voted on by the general membership at the annual meeting. They are:
 - A. Dorothy Sauers Leadership Memorial - to be presented to a youth who has shown outstanding service to the youth organization throughout the year.
 - B. Don Fudge Sportsmanship
 - C. Rookie of the Year - any youth completing their first full year of showing in AQHA approved shows is eligible.
 - D. Any other special awards that the Board feels are deserved for that year.
8. The accumulated point standings are to be published quarterly on the MQHA Website.
9. The Association shall recognize the Year-end Award winners and make suitable awards in conjunction with the Missouri Quarter Horse Association Annual Convention and Awards Banquet.
10. Any youth whose registration is recognized by AQHYA and who becomes a member of the MQHYA is entitled to compete for MQHYA awards. Any horse exhibited must be solely owned by the contestant showing the horse or by the contestant's father, mother, step-parent, sister, brother, grandparent, or legal guardian (as evidenced by court documents), or owned by the institution in which the contestant is enrolled as a ward; such ownership must be evidenced by records of the Association and the certificate of registration of endorsement of such horse must show such person as owner, by proper endorsement of the Association at the time the horse is entered in any youth activity show or class, or exhibited as otherwise permitted by rules of AQHA or AQHYA.
11. Leased horses are eligible to compete in youth activity events, only under strict accordance to the rules set forth by AQHA.
12. The Barb Kerber Memorial Scholarship –
 - A. All members in good standing are allowed to apply. Members must meet the requirements as listed:
 1. Four years of High School with a grade point average of “ 2.5 “ or above, transcripts must be submitted on an annual basis to the Youth Advisor.
 2. Applicants may be required to work a set amount of hours at youth events if voted upon during the Annual Convention.

ARTICLE XIII – Awards to the Association

Trophies, awards, plaques, etc. won by the Association are to be given to the President of each year. When a permanent location is found, the trophies, etc. will then be deposited there.

ARTICLE XIV - Qualifying System

1. The qualifying shows for the AQHYA World Team and the NYATT Congress Team will be voted on at the annual convention each year. The qualifying shows and dates will be noted in the convention meeting minutes and posted on the MQHA Website.
2. No points will count until the participant has paid in full a MQHYA Membership fee and the required Letter of Intent fee for either the AQHYA World Show, Congress/NYATT or both.
3. For purposes of qualifying for the AQHYA World Championship Show and the Congress National Youth Activities Team Tournament, judges shall place 10 horses in each class. Points for qualifying shall be awarded on a 10, 9, 8, 7, 6, 5, 4, 3, 2, and 1 basis, with no horse receiving more points than the actual number of entries in the class. Points will be awarded, based on actual placing regardless of whether out-of-state exhibitors placed

as well. For example, if there are 10 horses in the class, and Missouri youth place 1st, 3rd, and 10th, these individuals will receive 10, 8 and 1 point, respectively. If a tie occurs; the 9th, 10th, 11th (and so on) shows will be counted until the tie breaker occurs.

4. The number of participants, as permitted by AQHYA in each class will represent MQHYA at the World Show. The next two (2) highest will be designated as alternates in case others are unable to show.
5. The top two (2) youth in the following classes will represent Missouri in the National Youth Activities Team Tournament at the Congress: Hunter Under Saddle, Hunt Seat Equitation, Showmanship, Western Pleasure, Horsemanship, Reining, and Barrel Racing.